



Washington DC

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Visit us on the web at www.rebuildingtogetherdc.org

Dear Washington, DC Homeowner,

Enclosed is the application you requested for volunteer home repair from **Rebuilding Together of Washington, DC** (formerly Christmas in April). **Please read carefully so you fully understand what to expect from the program.**

- 1) Fill out the application completely, then mail or fax it back to us as soon as possible.
- 2) Along with your signed application form, we will need the following:
 - a. **Proof of home ownership** (such as a copy of your original deed, a copy of your mortgage statement, or a copy of a property tax bill that shows your name and address).
 - b. **Proof of income level from all adults over the age of 18 that live in your home** (copy of pension or annuity statement, social security statement, tax returns or pay stubs).
- 3) After we receive your *complete* application and verify the information, **we will contact you for an appointment to meet with you and view the work needed in your home.**
- 4) All applications are reviewed by a committee of our Board of Directors. Our ability to serve applicants is dependent on the availability of volunteer resources. Rebuilding Together of Washington, DC relies on volunteer workers and financial sponsors. For this reason, **we are not able to serve all applicants.**
- 5) Our workers are *all volunteers*. If your home is selected by a volunteer sponsor, they will work on your home at no charge to you, but **they cannot guarantee how much work will be done.**
- 6) **All able-bodied adults and teenagers, present on the workday, are required to work with the volunteers.** If they refuse to help, our volunteers may leave, which means the work you have requested will not be completed.
- 7) Volunteers may also leave if they observe or suspect any illegal or unsafe activity.
- 8) Rebuilding Together makes no promises about the amount of work that a volunteer group can complete. If a volunteer group selects your home, they will work to accomplish jobs they are comfortable doing given the budget, supplies and skills they have.
- 9) If your home is matched with a sponsoring group, we will notify you by March 2009.

Sincerely,

Janice T. Stango
Executive Director.